

**Clinical Pharmacy Career Development  
PHRD 5065**

**I. Contact Information**

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318-573-8115 (cell)

**II. Course Prerequisites/Corequisites**

2<sup>nd</sup> or 3<sup>rd</sup> year pharmacy standing

**III. Course Description**

Introduction to clinical pharmacy careers. Emphasis on how to complete residency, CV writing, ASHP Midyear Meeting, interviews, and letters of intent. Students will also learn how to make themselves more appealing to residency programs.

**IV. Curricular Objectives and Outcomes**

Communicate Effectively

- Collaborate with other healthcare professionals using appropriate effective communication in both written and oral forms
- Read, write, speak, listen, and use data, media, and computers to send and respond effectively to communications for varied audiences and purposes.
- Identify, interpret, and evaluate literature needed for the provision of drug information and pharmaceutical care
- Define the question that needs to be answered
- Distinguish among lay, professional, and scientific literature
- Identify appropriate literature search engines for lay, professional, and scientific literature
- Evaluate literature source validity
- Draw appropriate conclusions from research results
- Assess the potential impact and implication of published information on current practices

Think Critically

- Identify, retrieve, understand, analyze, synthesize, and evaluate information needed to make informed ration, and ethical decisions
- Solve complex problems that require an integration of one's ideas and values within a context of scientific, social, legal, cultural, clinical, and ethical issues.
- Display habits, attitudes, and values associated with mature critical thinking
- Demonstrate Appropriate Interpersonal, Professional, and Ethical Behaviors
- Maintain professional competence
- Collaborate proactively with other health care professionals.
- Demonstrate appropriate interpersonal intergroup, and cross-cultural behaviors that promote respect and trust from peers, patients, and community members.

**V. Course Specific Objectives and Outcomes**

- Identify various types of residencies and their strengths and weaknesses.
- Complete CV, letter of intent, and be able to complete residency application process.
- Be aware of ASHP Midyear Meeting, PPS, and Residency Showcase as methods for applying for residency positions.

- Describe the Match process and the post-Match scramble.
- Complete mock interviews and improve current interviewing skills.
- Describe different areas of practice of a pharmacist.
- Complete a newsletter appropriate for publication in the LSHP newsletter.
- Complete a brief presentation on a residency program of the student's choice.

**VI. Course Topics**

What is a residency?  
 Various types of residencies (PGY1, PGY2 )  
 Clinical jobs  
 Preparation for residency (in pharmacy school and for Midyear)  
 CV vs. resume  
 CV preparation  
 Onsite residency interviews  
 ASHP Midyear Meeting (PPS and Residency Showcase)  
 How to write a letter of intent  
 How to write newsletter article

**VII. Instructional Methods and Activities**

Instructional methods in the course may include, but are not limited to lectures, case studies, small group discussions, problem based learning, individual projects, and assignments/exercises completed in class or outside of class. All questions and concerns regarding the course should be directed to the course coordinator. Questions concerning specific course content should be directed to the individual instructor(s). Students are expected to be active learners during the course by completing assignments and participating in class discussions.

**VIII. Evaluation and Grade Assignment**

<b>Reflective Statements</b>	<b><u>4 (40 points each)</u></b>
	<b>160 points</b>
<b>Attendance/Participation</b>	<b>~140 points</b>
<b>CV assignment</b>	<b>125 points</b>
<b>Letter of intent</b>	<b>N/A</b>
<b>Group presentation</b>	<b>100 points</b>
<b>Question submission</b>	<b>~20 points</b>
<b>Total possible points</b>	<b>~545 points</b>
<b><i>*other assignments may be added by instructor</i></b>	

Undergraduate mid-term grades will be posted on line for students to view. Midterm grades indicate a student's status at mid-semester only and do not indicate the final performance outcome of a student.

Grading scale	89.5-100% A
	79.5-89.4% B
	69.5-79.4% C
	59.5-69.4% D
	< 59.5% F

## **Assignments:**

**Reflective Statement-** a brief (**minimum 200 word**) discussion of a question provided. A reflective statement should answer how and why you think or feel the way you do, describe any learning or growth that has occurred, and any ways that you may change your practices or decisions in the future. Reflective statements will be graded based on content and writing style. Points will be deducted for misspellings, typos, and poor grammar. *\*Rubric posted on Moodle.*

**Attendance/Participation-** are required during all class periods. If individual students are not actively participating during class activities (including asking questions of/interacting with guest speakers and participating in breakout sessions), up to 10 points (per class period) may be deducted from their attendance/participation score.

\* For example:

- tardy = 5 points participation for the day
- unexcused absence = 0 points participation for the day
- video off= 5 points participation for the day

**CV-** Each student will develop and submit a complete curriculum vitae. The first draft will be worth 75 points. After receiving feedback, the final version will be worth an additional 50 points. Examples of CVs will be provided in class, and an entire lecture will be devoted to the development of a curriculum vitae.

**Letter of intent (optional)-**an appropriate letter of intent/interest for a particular residency program that a student is interested in may be written. This letter should be personalized to the program and the individual student listing particular strengths that would suit the program. Sample letters will be provided in class, and a lecture will discuss letters of intent in greater detail. **Dr. Terrell will provide feedback on the letters of intent that are submitted by the due date.**

**Group presentation-** all students will work in groups of 2, 3, or 4 to develop a brief formal PowerPoint presentation describing a new drug that they are interested in. The slides should be appropriately referenced. *\*Rubric provided on Moodle.*

**Assignments are considered late when they are not turned in electronically by 2:00 PM on the day they are due. Late assignments will be accepted. However, points will be deducted for late assignments.**

## IX. Class Policies and Procedures

AT A MINIMUM, ALL POLICIES STATED IN THE CURRENT ULM *STUDENT POLICY MANUAL & ORGANIZATIONAL HANDBOOK* SHOULD BE FOLLOWED (SEE [HTTP://WWW.ULM.EDU/STUDENTPOLICY/](http://www.ulm.edu/studentpolicy/)). ADDITIONAL CLASS POLICIES INCLUDE:

- a. **Textbook(s) and Materials:** None required. Information will be provided in class lectures and information sources will be available from the course instructor.

### Potential future references:

- **Reinders T. *The Pharmacy Professional's Guide to Resume's, CVs, and Interviewing*. 3<sup>rd</sup> ed. American Pharmacists' Association.**
  - **Crouch MA. *Securing and Excelling in a Pharmacy Residency*. 1<sup>st</sup> edition. Burlington, MA: Jones and Bartlett Learning; 2011**
  - **Bookstaver PB, Rudisill CN, Smith KM, Miller AD. *Roadmap to Postgraduate Training in Pharmacy*. 1<sup>st</sup> edition McGraw Hill Publishing; 2013**
- b. **Attendance Policy:** Class attendance is regarded as an obligation as well as a privilege and students are expected to know attendance regulations and to attend regularly and punctually at classes in which they are enrolled. Failure to do so: (1) may prevent access to the classroom during regularly scheduled times; (2) may jeopardize a student's scholastic standing; and (3) may lead to suspension from the college or University. Students shall submit excuses for all class absences to the course coordinator within three class days after returning to classes. Professors shall accept an official University excuse. With the following exceptions professors are to determine whether absences are excused or unexcused: 1) Absences arising from authorized trips away from the University or from special duties at the University shall be excused. 2) Absences arising from a student's confinement in a hospital or other in-patient facility or doctor's excused absences shall be excused. Students are responsible for verifying this information to the faculty. 3) Absences arising from a death in the immediate family shall be excused. The immediate family is defined as spouse, child, step-child, mother, father, sister, brother, grandmother, grandfather, step-mother, step-father, step-brother, step-sister, aunt, uncle, mother-in-law or father-in-law.
- c. **Make-up Policy:** *Each student is expected to attend each exam at the date and time specified.* A student missing a graded exercise (exam, quiz, in-class assignment, etc.) **MUST** contact the Course Coordinator prior to the graded exercise. If a student cannot contact the Course Coordinator prior to the graded exercise, they must contact the coordinator within 24 hours of the graded exercise. Provided this policy is followed and a validated excuse is presented, excused absences will be granted for those reasons outlined in the University catalog and College of Pharmacy (COP) Student Handbook. Absences outside of those covered in the University catalog and COP Student Handbook will be excused at the discretion of the Course Coordinator. Failure to attend a scheduled make-up exam will result in a zero (0) grade for that exam. Make-up exams will be prepared at the same or higher level than the original exam. The format of the make-up exam may be written or oral. *The student must present documentation of a University excused absence to the course coordinator. Students missing an exam due to a University approved excuse will take the make-up exam during the week of finals, or as determined by the course coordinator.*
- d. **Academic Integrity:** Faculty and students must observe the ULM published policy on Academic Dishonesty (see Page 4 in ULM *Student Policy Manual* -- <http://www.ulm.edu/studentpolicy/>) and the College of Pharmacy published policy on *Professional and Ethical Conduct*-- <http://rxweb.ulm.edu/pharmacy/policies/copcodeofconduct.pdf>.
- e. **Course Evaluation Policy:** At a minimum, students are expected to complete the on-line course evaluation.

f. **Student Services:**

If you are having problems with emotional, social, and/or behavioral issues please call any of the mental health clinics on the ULM campus to make an appointment. All services are free to ULM students, staff, and faculty, and are strictly confidential.

- COP Office of Student and Professional Affairs: 342-3800
- ULM Counseling Center: 342-5220
- Marriage and Family Therapy Clinic: 342-5678
- Community Counseling Center: 342-1263
- ULM HELPS (Helping Educators and Learners Prevent Suicide) Project Office: 342-1335

- g. **Emergency Procedures:** Please review the emergency escape plan in the classrooms and hallways of the Bienville Building. Move quickly and orderly to the appropriate stairwell and exit the building. The meeting place for this class will be at the ULM College of Pharmacy sign on the lawn in the front of the Bienville building. Under no circumstances is the elevator to be used for emergency evacuation. Any student needing assistance should notify the professor immediately.

X. **Tentative Course Schedule/ Contact Information**

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<b><i>The coordinator reserves the right to adjust the schedule as needed.</i></b>				
Lecture	Date	Time	Topic	Lecturer
1	Jan 11	2:00	Intro to course, syllabus	Jacobs
		3:00	What is a residency/statistics/application process/the Match/ASHP website	Jacobs
2	Jan 18	2:00	<b>Reflective Statement #1 due</b> How to write a CV	Jacobs
		3:00	Breakout sessions – CV questions <ul style="list-style-type: none"> <li><i>If you have an old version of a CV please bring to class</i></li> </ul>	
3	Jan 25	2:00	<b>Submit mock “rank list” today</b> What residency search committees/directors are looking for in a potential candidate	Comeau
		3:00	Resident Panel <ul style="list-style-type: none"> <li><b>Questions for panel due today</b></li> </ul>	OLSU Residents
4	Feb 1	2:00	The Match <ul style="list-style-type: none"> <li>Mock match</li> </ul>	Jacobs
		3:00	How to make yourself more competitive	Jacobs
5	Feb 8	2:00	Letter of intent <ul style="list-style-type: none"> <li><i>Dr. Terrell will grade!</i></li> </ul>	Terrell
		3:00	3:00 Breakout sessions – CV peer review <ul style="list-style-type: none"> <li>Bring a rough draft of your CV to class for peer review</li> </ul>	Jacobs
6	Feb 15	2:00	<b>CV version #1 due</b> 2:00 PGY2 residencies	Rotundo
		3:00	Networking	Brooks
7	Feb 22	2:00	Midyear <ul style="list-style-type: none"> <li><b>Questions about Midyear/PPS due today</b></li> </ul>	Monica Whitman and Ethan Robarts
		3:00	How to prepare a formal presentation	Jacobs
8	Mar 1	2:00	Residency project	Brooks
		3:00	Interview Tips	Jacobs
9	Mar 8	2:00	<b>CV final version due</b> Women’s Health pharmacy	Emily Cooke, PharmD
		3:00	<b>Topic and group for formal presentation due</b> Breakout sessions with group	
	Mar 15		NO CLASS (Dr. Jacobs out)	
			Watch 2 or 3 Tony PharmD videos <a href="https://www.youtube.com/channel/UCPNuRr5du2waNVv-MiyDbkw">https://www.youtube.com/channel/UCPNuRr5du2waNVv-MiyDbkw</a>	

10	Mar 22	2:00	<b>Medical Science Liaison</b> <b>Reflection #3 due</b>	<b>Richard Prejean,</b> <b>PharmD</b>
		3:00	Peds transplant pharmacy	Leanna Darland, PharmD
11	Marc 29	2:00	MOCK INTERVIEWS	
		3:00	MOCK INTERVIEWS	
12	Apr 5	2:00	<b>Slides due today</b> Student presentations	
		3:00	Student presentations	
	Apr 12		SPRING BREAK SPRING BREAK	
13	Apr 19	2:00	Application/interview tips • <b>Questions about applications/interviews due today</b>	Monica Whitman
		3:00	Critical Care pharmacy	Mary Walton, PharmD
14	Apr 26		TBA Makeup Day <b>Reflective Statement due #4</b>	
	May 3		Student Study Day	